

**Minutes of the Regular Board Meeting
of the
Riverside Public Library Board of Trustees
August 13, 2019**

Held Tuesday, August 13, 2019 in the Public Meeting Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, called for 7:30 pm.

In Attendance: President, Joan Wiaduck; Vice President, Ken Circo; Treasurer, Michael Flight; Secretary, Courtney Greve Hack; Michael Hagins; Jen Pacourek; and Patrick White

Also in Attendance: Library Director, Janice A. Foley; Assistant Director, Diane Silva; Bookkeeper, Jane Wilhelm; Administrative Assistant, Christine Legan

Called to order at 7:31 pm by President Joan Wiaduck.

Review of Minutes

Ken Circo moved, and Jen Pacourek seconded, that the Board approve the minutes of the July 9, 2019 regular meeting.

Ayes: Circo, Greve Hack, Hagins, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Ken Circo moved, and Patrick White seconded, that the Board approve the minutes of the July 16, 2019 special meeting.

Ayes: Circo, Greve Hack, Hagins, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Review of Current Bills

Jen Pacourek moved, and Ken Circo seconded, that the Board approve the payment of payroll checks for department numbers 001 through 004, and accounts payable check numbers 21348 through 21398, and 21400, in the total amount of \$86,652.89, which includes payroll through July 31, 2019.

Roll Call Vote:

Ayes: Circo, Greve Hack, Hagins, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Review of Financial Statements

Jen Pacourek moved, and Courtney Greve Hack seconded, that the Board approve the financial statements for July 31, 2019, subject to audit.

Roll Call Vote:

Ayes: Circo, Greve Hack, Hagins, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Committee Reports

Building & Grounds

The Library Director reported that the leak in the sprinkler system has been repaired, and the RPZ valve has been replaced.

The Library Director advised that she has received the building permit for the masonry repairs.

Technology

Michael Hagins stated that the new Makers Space is up and running.

Michael Flight arrived at 7:51 pm.

Special Projects

Courtney Greve Hack introduced the draft of the PowerPoint that will be presented at the Village Board meeting on September 5. The Board reviewed each slide and made suggestions to fine-tune the presentation. Courtney Greve Hack will make adjustments and prepare for her role as presenter at the Village Board meeting.

Staff Reports

The Board reviewed the staff reports. Joan Wiaduck expressed appreciation to all staff for being so accommodating during the entire process of the planning for the Lower Level Renovation.

Director's Report

The Board reviewed the Director's report.

Board members agreed to sponsor a BINGO game at the Harvest BINGO event in October in support of the Friends of the Library fundraising efforts for the Lower Level Renovation project.

New Business

2019-2022 Strategic Plan Draft

The Library Director will present a PowerPoint at the next Board meeting and will reveal the results of the patron survey. The Board can vote on approval of the strategic plan at that time.

Announcements

The Library Director reported that Library attendance was higher this summer than last summer despite the limited parking during construction. The Library will be hosting an End of Summer party on September 28 to thank our patrons for their loyalty.

The Library Director stated that the autumn newsletter has been sent to the printer and will be delivered to residents before September 1.

Adjournment

Upon motion by Michael Flight, seconded by Michael Hagins, and passed unanimously, the meeting was adjourned at 8:41 pm.

President

Secretary