

**Minutes of the Special Meeting  
of the  
Riverside Public Library Board of Trustees  
August 25, 2020**

**Held Tuesday**, August 25, 2020 in the Great Room of the Riverside Public Library, 1 Burling Road, Riverside, Illinois, and by video teleconference via Zoom, called for 7:30 pm.

**In Attendance:** President, Joan Wiaduck; Vice President, Ken Circo; Treasurer, Michael Flight; Michael Hagins, Jen Pacourek and Patrick White

**Also in Attendance:** Library Director, Janice A. Foley; Assistant Director, Diane Silva; Administrative Assistant, Christine Legan

**Absent:** Secretary, Courtney Greve Hack; Bookkeeper, Jane Wilhelm

Called to order at 7:33 pm by President Wiaduck.

**Welcome Guests:** Darren Schretter and Jim Wagener of Studio GC; Nora Durbin

**Unfinished Business**

Darren Schretter of Studio GC summarized the five alternate proposals and the range of costs from the four contractors with the lowest bids. The Board discussed the details of the alternates and the necessity of each for the renovation project.

Ken Circo moved, and Jen Pacourek seconded, that the Board approve all five alternates proposed in the Lower Level Renovation construction bids.

Roll Call Vote:

Ayes: Circo, Flight, Hagins, Pacourek, White

Nays: None

Abstained: None

The motion passed.

Darren Schretter advised that, including all alternates, Lo Destro Construction had the lowest total bid at \$614,869.00. Darren Schretter stated that this amount represents the total for the remaining construction costs, not the total cost to complete the lower level renovation project; the project is on budget and the funding is adequate for completion.

Although Studio GC has not had prior experience working with Lo Destro Construction, Darren Schretter and Jim Wagener were impressed during their conference call with Nick Santarelli, who was very accommodating and excited about the project. Overall, Studio GC feels that Lo Destro Construction will do a good job.

Ken Circo moved, and Jen Pacourek seconded, that the Board approve Lo Destro Construction as the contractor for this phase of the lower level renovation project for \$614,869.00, and that the Board authorize Studio GC to notify Lo Destro Construction and to draft a letter of intent.

Roll Call Vote:

Ayes: Circo, Flight, Hagins, Pacourek

Nays: White

Abstained: None

The motion passed.

President Joan Wiaduck thanked Darren Schretter and Jim Wagener of Studio GC for discussing the bids and answering questions from the Board.

**Adjournment**

Upon motion by Joan Wiaduck, seconded by Jen Pacourek, and passed unanimously the meeting was adjourned at 8:42 pm.

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President

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Secretary