Community Service Volunteer Policy

September 2026

The Riverside Public Library offers Community Service opportunities to Riverside residents and students in Riverside schools.

Individuals interested in Community Service at the Library must submit a completed Community Service application. If a suitable assignment is available, applicants will be required to participate in an interview as part of the application process. Placement is contingent upon the successful completion of all application requirements and the availability of appropriate work assignments.

The Library is unable to accept individuals who have been convicted of offenses including, but not limited to: theft, assault, arson, crimes against children, or sexual offenses. Applicants must consent to a background check and/or verification of the requirements and conditions of their Community Service obligation.

Applications should be submitted well in advance of any service completion deadline. Community Service assignments are generally scheduled for two (2) to six (6) hours per week at times that meet the operational needs of the Library.

For applicants under the age of eighteen (18), a parent or guardian must also sign the Community Service Application.

Acceptance into the Community Service Program is not guaranteed. An assignment will be confirmed only after the application process, including any required interview, has been completed and an official placement has been offered by the Library, The Library reserves the right to terminate a Community Service assignment at any time for violations of Library policies, failure to comply with Library rules, unsatisfactory performance, or failure to adhere to the assigned work schedule.

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Reviewed and Approved by the Board of Trustees December 8, 2020
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